

27 January 1988

B26 2-1-GR

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MEMORANDUM FOR:

OIT NHB Coordinator

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FROM:

Chief, New Building Project Office, OL

SUBJECT:

New Building Completion Dates

1. The remainder of office space in the North Tower, fourth floor northwest, has been substantially completed. In addition the second, third, and fifth floors in the South Tower are now substantially complete.

2. As you are aware work will continue on punchlist items, restrooms, elevators, and other residual items in these areas for several weeks. Therefore we request that follow-on work by the Agency be held off until formal notice by this office of beneficial occupancy is received. We will, however, arrange for immediate beneficial occupancy of the spaces if there is an operational or critical path activity scheduled for these areas. This special arrangement has already been made for the South Tower phone closets.

3. The construction contractor has advised GSA of remaining target dates for the New Headquarters Building. We feel that these are achievable and further we are pressing for improvement on the ground floor spaces. The target dates are as follows:

6th Floor South	19 February 88
4th Floor South	15 March 88
1st Floor South	01 April 88
Ground Floor Center & South	15 April 88

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cc: C/FMD/OL
C/PASG/OS
C/ILSP/FMD/OL
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1 - OL/NBPO Subject

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